

	CRITERIA								RESPONSIBILITIES	BENEFITS			SOME EXAMPLES
<i>Event Type</i>	<i>Who Initiates/Plan Manages Content of the Event?</i>	<i>Is There Outside Involvement?</i>	<i>Who Is Event For/Audience?</i>	<i>Is the Event Free of Charge?</i>	<i>Does the Event Generate Revenue for Organizer?</i>	<i>DIRECTLY Related to CCC Mission?</i>	<i>DIRECTLY Benefits CCC?</i>	<i>Is Event Related to a Political Campaign, Ballot Issue?</i>		<i>Insured by CCC</i>	<i>Facility Rental Fee Waived</i>	<i>Custodial Fee Waived</i>	
<i>Internal</i>	CCC— initiates, plans and determines content of the event	No	CCC Community (faculty, students, staff)	Yes; exception fundraising for CCC permitted.	No; exception fundraising for CCC permitted.	Yes	Yes	No	<ul style="list-style-type: none"> • CCC dept plans and manages event • E&CS provides significant support • OE may have peripheral involvement 	Yes	Yes	Yes	<ul style="list-style-type: none"> • Retiree Events • All staff recognition • International week • FTF/Staff Luncheons • ASG BBQ's • Horticulture Sale • Fundraisers • Music Festivals
<i>Sponsored</i>	OE initiates, plans and determines content of the event	Yes	Community At-Large	Yes	No	Yes	Yes	No	<ul style="list-style-type: none"> • CCC sponsoring dept assists in planning event and serves as liaison between E&CS and OE • Dept. rep is available for the entire event • E&CS provides minimal support 	No, OE must insure	Yes	No	<ul style="list-style-type: none"> • Customized Training Partner-held Events • Veteran Support Groups (VA) • Clackamas Fire Trainings • Clackamas Children's' Commission • Urban Pest Management • Tree School • Horticulture ISA Events • Athletic Tournaments • Russian Speaking Youth Leadership Conf.

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<i>Hosted</i>	CCC Dept initiates, determines content of the event but planning & involvement may include OE	Yes	CCC Community and/or Community At-Large	Yes; exception fundraising for CCC permitted.	No; exception fundraising for CCC permitted.	Yes	Yes	No	<ul style="list-style-type: none"> • CCC hosting dept(s) plans and manages event • Dept. rep(s) is present for the entire event • E&CS provides significant support • OE may be involved/participate 	Yes	Yes	Yes	<ul style="list-style-type: none"> • Grand Openings • Veteran Yellow Ribbon • Movies in the Park • Foundation Events
<i>External</i>	OE	Yes	Unrestricted	Unrestricted	Limited to - sale of merchandise for private gain prohibited in current policy	No	No	Permitted under current policy	<ul style="list-style-type: none"> • E&CS provides minimal support 	No, OE must insure	No	No	<ul style="list-style-type: none"> • Weddings • Religious services • External Organization Conferences • External Organization Trainings • External Organization Meetings • External Organization Fundraisers